

Lane ESD Safety Committee Meeting Agenda – 2/25/2021

In Attendance:			
X	Brad Johnston (Chair)	X	Cameron Yee
X	Guest – Jennifer King	X	Sherrie Bandy

AGENDA/ITEM	NAME	TIME	TYPE	EXPECTED OUTCOME
Agenda Review / Additional Items/Check-in	All	1:00	Info Only	Identify additional agenda items.
Review of Safety Concern Report Form for Westmoreland		1:05	Review and info	Approved use of the form and would like each safety member to be added in order to be notified of submissions.
Discussion of including regular safety information in Flash newsletter		1:25	Discussion	Regular content in staff newsletter. Cameron will talk to Julie Simmonds.
Desktop ergonomic assessments for staff		1:35	Discussion	Jennifer will forward some self-assessment resources for staff to use. In-person assessment is not ideal at this time.
OSHA COVID requirements		1:45	Discussion	Jennifer will send information to Brad to review.
Incident report form review		1:55	Discussion	Brad will email Carol Knobbe about reviewing the incident report form.
Adjourned		2:08		
				Next Meeting: March 18, 2021

- **Decision** Participants are expected to be involved with and make a decision on this agenda item.
- **Discuss/Input** Participants are expected to discuss and provide input. Decisions may result from the input, but participants are not responsible for making the decision.
- **Info** Provided for informational purposes only. Questions and answers are ok, but no lengthy discussion.