

Lane ESD Safety Committee Meeting Agenda – 2/21/2020

In Attendance:			
X	Brad Johnston (Chair)	X	Cameron Yee
X	Don Stewart	X	Sherrie Bandy
X	Guest – Jennifer King		

AGENDA/ITEM	NAME	TIME	TYPE	EXPECTED OUTCOME
Agenda Review / Additional Items/Check-in	All	2:00	Info Only	Identify additional agenda items.
Upcoming trainings – Hazard Identification, accident analysis.	All	2:02	Info Only	Schedule an onsite meeting for Accident Analysis. Possibly includes ESD supervisors, who are filling out incident reports. Discussion around streamlining incident reporting across the agency.
Review Newsletter. Discuss how newsletters will be distributed.	All	2:20	Info Only	Putting a synopsis and link to articles in the Flash.
Emergency Plans – Upcoming training provided by Willamette ESD	All	2:40	Info Only	Brad and Carol attending initial training, followed by training for the committee.
Safety Committee meetings				Scheduling for third Thursday of each month.
Adjourned		2:45		
				Next Meeting:

- **Decision** – Participants are expected to be involved with and make a decision on this agenda item.
- **Discuss/Input** – Participants are expected to discuss and provide input. Decisions may result from the input, but participants are not responsible for making the decision.
- **Info** – Provided for informational purposes only. Questions and answers are ok, but no lengthy discussion.