



VOLUNTEER AGREEMENT

The Lane Education Service District recognizes the value that volunteers can bring to the agency. Citizens who voluntarily contribute their time and talents to the improvement and enrichment of Lane School and Life Skills Education Program classrooms operated in constituent school districts and other district programs, are valuable assets. The following agreement is understood and supported by both the ESD and the individual volunteer.

1. The District will not assign any project or duty to the volunteer that will cause a regular employee to be replaced.
2. The volunteer will sign-in during each visit to a classroom, recording date and time of arrival and departure.
3. If the volunteer is already an employee of the ESD, that person will not work past regular hours doing tasks that are normally a part of his/her work assignment.
4. The program supervisor will coordinate the assignment of the volunteer with the classroom teacher.
5. The Lane ESD will supply the necessary materials and supplies for completion of any project.
6. The volunteer will not be eligible to receive benefits provided to regular employees of the ESD.
7. The volunteer will release Lane ESD of any responsibility for accident or injury while performing work in the capacity of volunteer.

Volunteer Signature

Date

Program Supervisor Approval

Date

TO BE COMPLETED BY VOLUNTEER: (please print)

Name: _____ Telephone: _____

Address: _____
(Street) (City, State) (Zip)

Physician: _____ Telephone: _____