



INVITES APPLICATIONS FOR:

Special Education Case Manager, Life Skills

To assist Special Education supervisors in providing procedural and instructional leadership to staff in Lane ESD operated classrooms.

Closing Date	Start Date	Salary
July 9, 2018 or until filled	August 14, 2018	Placement according to current salary schedule at date of hiring
1.0 FTE; 207 days per year		

CORE VALUES

Equity ...

we support a respectful work environment and access to educational services to all students

Commitment ...

to district and student success

Leadership...

that is informed, responsive, visionary and planful

Collaboration...

actively engaged with our partners to achieve success

Integrity...

approach our work with ethical actions, making and keeping commitments, courage and humility

About Lane ESD

In providing services to Lane County school districts, Lane ESD seeks to fulfill our core purpose of **Shaping the Future: Supporting Excellence in Education**. Lane ESD employees strive to embody core values of equity, commitment, leadership, collaboration, and integrity.

The mission of education service districts is to assist school districts and the Department of Education in achieving Oregon's educational goals by providing equitable, high quality, cost-effective and locally responsive educational services at a regional level. The ESD partners with school districts, local universities and community college, and other community agencies in providing quality services to the component school districts in Lane County.

Lane Education Service District provides a wide array of services to the 16 School Districts in Lane County serving about 45,000 students. Services in special education, school improvement, technology, and administrative services are designed to support districts in meeting the challenge of serving a diverse student population. We focus on systemic school improvement, multicultural curriculum, and assisting districts in development of students who are well prepared to be global citizens. Additional information about Lane ESD is available at www.lesd.k12.or.us

Lane ESD encourages and supports employee professional growth as we seek to meet the needs of students and school staff throughout the county.

About Lane ESD's Life Skills Education Program

Lane ESD's Life Skills Education Program is part of a continuum of services for students with moderate, severe, and profound disabilities. Classrooms for students in kindergarten through grade 12 are located elementary, middle and high schools throughout Lane County. Students ages 19-21 are served in the Transition Program located on Lane ESD's Westmoreland campus.

K-12 classrooms provide highly individualized instruction in functional academics, daily living skills, social /communication skills and general education inclusion support. In addition, vocational training and community opportunities are priorities for secondary students. In the Transition Program students learn independent living skills to help transition to adulthood including exploration of community options such as public transportation, leisure and recreation, and employment opportunities.

Support services include speech and language therapy, vocational/community training, behavioral consultation, autism consultation, supported inclusion, physical therapy, occupational therapy, and nursing consultation services.

Position Available – Special Education Case Manager, Life Skills

We are looking for talented, forward thinking, energetic candidates who can support Lane ESD's Vision and Core Values.

Key Responsibilities

PERFORMANCE RESPONSIBILITIES:

1. Provide curricular and instructional supports:
 - 1.1. Provide support for new or beginning teachers.
 - 1.2. Provide curricular support, as requested.
2. Assist in coordination of procedures
 - 2.1 Screen enrollment of new students.
 - 2.2 Coordinate parent visitation to classrooms.
 - 2.3 Coordinate training, professional development activities for instructional assistants.
 - 2.4 Assist teachers in observing and coaching instructional assistants to ensure effective implementation of instructional programs.
 - 2.5 Follow-up with classroom staff regarding ESD procedural paperwork.
 - 2.6 Assist with information dissemination to program staff.
 - 2.7 In conjunction with supervisors, coordinate teacher work groups and professional development for teachers.
3. Additional duties:
 - 3.1. Perform other duties as assigned.
 - 3.2. Assure programs are implemented in accordance with the policies of the Lane ESD and the Lane ESD Board of Directors.

Qualifications

Primary qualifications for this position include:

1. Valid Oregon Special Education Teaching License.
2. A minimum of 3 years successful experience working with students with significant disabilities, including behavior disorders.
3. Experience in developing curriculum and instructional supports for students with significant disabilities, including cognitive impairments, motor impairments, autism, and behavior disorders.
4. Ability to relate and communicate effectively with families of students with special needs and educational staff.
5. Valid Oregon Drivers license.
6. The ability to meet the physical requirements necessary to perform the essential job functions.

To Apply

Click

<https://lesd.tedk12.com/hire/index.aspx>

Contact

(541) 461-8244
hr@lesd.k12.or.us

1200 Highway 99 North
Eugene, OR 94702

- Applicants must complete an online application available at <https://lesd.tedk12.com/hire/index.aspx> in order to be considered for this position. Internet accessibility is available at Lane ESD and local libraries for applicants who do not have home internet access.

Application Instructions and Requirements

- Applicants must complete an official Lane ESD application (see link above) to be considered for this position.
- Applications must include a cover letter, resume, and two letters of reference.
- Only complete applications submitted by 5 p.m. on the closing date will be considered for the position. Interviews will be held the week of May 28th.

Terms of Employment

- One 207-Days per year position: 1.0 FTE. Benefits include: health insurance and 6 paid holidays per year.

Selection Process

Those applicants who best qualify in terms of relevant experience and training will be invited to participate in the selection process, which will consist, at the minimum, of an oral interview. Internal applicants with qualifications that are equal to other interviewees will be given preference. A fingerprint-based criminal history investigation is required for all positions. Applicants selected for interview will be contacted by phone. Applicants not interviewed will be notified in writing.

Lane ESD is an equal opportunity employer, and complies with federal and state statutes which prohibit discrimination on the basis of race, color, national origin, religion, sex, age, handicap and marital status.

Equity ♦ Commitment ♦ Leadership ♦ Collaboration ♦ Integrity