



INVITES APPLICATIONS FOR:

Program Supervisor, Special Education Facility

The purpose of the position is to provide supervision to Special Education programs located on Lane ESD's Westmoreland campus including Lane School and the Life Skills Transition program.

Closing Date	Start Date	Salary Range
April 23, 2018 or until filled	August 6, 2018	\$82,183 - \$96,147
1.0 FTE; 220 Days Per Year		

About Lane ESD

In providing services to Lane County school districts, Lane ESD seeks to fulfill our core purpose of **Shaping the Future: Supporting Excellence in Education**. Lane ESD employees strive to embody core values of equity, commitment, leadership, collaboration, and integrity.

The mission of education service districts is to assist school districts and the Department of Education in achieving Oregon's educational goals by providing equitable, high quality, cost-effective and locally responsive educational services at a regional level. The ESD partners with school districts, local universities and community college, and other community agencies in providing quality services to the component school districts in Lane County.

Lane Education Service District provides a wide array of services to the 16 School Districts in Lane County serving about 45,000 students. Services in special education, school improvement, technology, and administrative services are designed to support districts in meeting the challenge of serving a diverse student population. We focus on systemic school improvement, multicultural curriculum, and assisting districts in development of students who are well prepared to be global citizens. Additional information about Lane ESD is available at www.lesd.k12.or.us

Lane ESD encourages and supports employee professional growth as we seek to meet the needs of students and school staff throughout the county.

CORE VALUES

Equity ...

we support a respectful work environment and access to educational services to all students

Commitment ...

to district and student success

Leadership...

that is informed, responsive, visionary and planful

Collaboration...

actively engaged with our partners to achieve success

Integrity...

approach our work with ethical actions, making and keeping commitments, courage and humility

About Lane School

Lane School is a short-term behavioral and academic day school designed for students kindergarten to grade 8 in Lane County who have been identified with an emotional/behavioral disorder and are experiencing significant behavioral, social, and academic difficulties. Students are referred by their resident school district. Lane School is a reintegration program designed to transition students back to their home school.

About the Life Skills Education Program

The Life Skills Education Program serves intellectually disabled students from kindergarten through age 21. It is part of a continuum of services available to students who have been identified and placed in special education.

Classrooms for students in kindergarten through grade 12 are located in a number of elementary, middle and high school buildings in six Lane County school districts. Students aged 19 to 21 are served in the Transition Program on Lane ESD's Westmoreland Campus.

Support services include speech and language therapy, vocational/community training, behavioral consultation, autism consultation, supported inclusion, physical therapy, occupational therapy, and nursing consultation services.

The Special Education Service Area also provides School Psychology, Speech Language Therapy and Augmentative Communication services, behavior consultation, Regional Low Incidence Program services and direct services for adjudicated youth.

Position Available – Program Supervisor, Special Education

We are looking for talented, forward thinking, energetic candidates who can support Lane ESD's Vision and Core Values.

Key Responsibilities

The key responsibilities of this position include:

- a. Perform supervisory tasks for assigned special education service area programs, including program evaluation.
- b. Evaluate the performance of licensed and classified personnel as assigned.
- c. Perform those tasks necessary to coordinate programs with external agencies, including school district and agency personnel.
- d. Perform those tasks related to program development.
- e. Conduct and/or participate in advisory committees for programs offered through Lane ESD.
- f. As ESD representative, upon request, attend IEP, transition meetings and staffings to develop and monitor student educational/behavioral plans.
- g. Assist in the recruiting, hiring, orientation and training of special education staff.
- h. Assist in the interpretation, implementation and administration of the state and federal laws, Administrative Regulations, ESD policies and negotiated agreements.
- i. Perform other tasks as assigned by the Executive Director of Special Education.
- j. Utilize appropriate equipment and software as established for agency use as well as other equipment and software appropriate to the assignment.

Qualifications

Primary qualifications for this position include:

1. Master's Degree required in Special Education.
2. Valid Oregon administrative license.
3. Five years successful experience as a licensed staff member in public schools, including two years as an administrator or supervisor.
4. Preference given to experience with students who have moderate to severe disabilities or behavior disorders or at risk students.
5. Experience in the implementation of state and federal laws regarding the education and required related services for students with disabilities, as well as knowledge of budgetary requirements.
6. Demonstrated excellent communication skills, including writing, presenting information/speaking, facilitating and providing feedback.
7. Experience in preparation, development, and monitoring a budget preferred.
8. Demonstrated ability to use technology for educational and management purposes.

To Apply

Click

<https://lesd.cloud.talentedk12.com/hire/index.aspx>

Contact

(541) 461-8244
hr@lesd.k12.or.us

1200 Highway 99 North
Eugene, OR 94702

- **Applicants must complete an online application available at <https://lesd.cloud.talentedk12.com/hire/index.aspx> in order to be considered for this position. Internet accessibility is available at Lane ESD and local libraries for applicants who do not have home internet access.**

Application Instructions and Requirements

Lane ESD is an equal opportunity employer, and complies with federal and state statutes which prohibit discrimination on the basis of race, color, national origin, religion, sex, age, handicap and marital status.

Equity ♦ Commitment ♦ Leadership ♦ Collaboration ♦ Integrity

- Applicants must complete an official Lane ESD application (see link above) to be considered for this position.
- Applications must include a cover letter, resume, two letters of reference and answers to the supplemental questions.
- Only complete applications submitted by 5 p.m. on the closing date will be considered for the position.

Terms of Employment

- **One 220-Day Position (Number of work days may be adjusted at date of hire): 1.0 FTE FTE.**

Selection Process

Those applicants who best qualify in terms of relevant experience and training will be invited to participate in the selection process, which will consist, at the minimum, of an oral interview. Internal applicants with qualifications that are equal to other interviewees will be given preference. A fingerprint-based criminal history investigation is required for all positions. Applicants selected for interview will be contacted by phone. Applicants not interviewed will be notified in writing.

Lane ESD is an equal opportunity employer, and complies with federal and state statutes which prohibit discrimination on the basis of race, color, national origin, religion, sex, age, handicap and marital status.

Equity ♦ Commitment ♦ Leadership ♦ Collaboration ♦ Integrity