

July 5, 2017

**TO:** Lane County School Districts  
**FROM:** Carol Knobbe, Assistant Superintendent  
**RE:** 2017-18 Lane ESD Courier Schedule Information

Lane ESD Courier Service will begin on Thursday, August 24, 2017, according to the schedule shown below. Eugene 4J Courier will begin pickup/delivery services at Lane ESD the week of August 28<sup>th</sup>. For specific service days and delivery times, please refer to the Lane ESD Courier Schedule 2017-18.

**Thursday, August 24**

Districts: Creswell, South Lane, Lowell, Springfield Adm., Walterville Elementary  
LESD Programs & Services: N/A  
Public Libraries: Creswell, Cottage Grove, Springfield

**Monday, August 28**

Districts: McKenzie, Oakridge, Springfield Adm, Walterville  
LESD Programs & Services: Jasper Mountain Center, LCC Library, Lane School, MLK Education Center, Safe Center, U of O Knight Library  
Public Libraries: Eugene

**Tuesday, August 29**

Districts: Bethel, Fern Ridge  
Public Libraries: Fern Ridge

**Wednesday, August 30**

Districts: Blachly, Junction City, Siuslaw  
LESD Programs & Services: Harrisburg Administration (pick-up and delivery of student records), Lane School  
Public Libraries: Junction City, Siuslaw

**Thursday, September 31**

Lane ESD Staff Inservice – No Courier Service

**Friday, September 1**

No Courier Service

**Monday, September 4**

Labor Day Holiday – No Courier Service

**Tuesday-Thursday, September 11-14**

Lane ESD Courier will be operating on the **Alternate Route Schedule** for all participating school districts, programs and services, and public libraries..

Note: There are no courier services provided on Fridays.