

# Lane Education Service District Non-Attendance/Truancy Services

School determines student is non-compliant with compulsory school attendance laws (ORS 339.065).

School conducts optional steps prior to or in the place of ESD truancy proceedings (i.e. call to parent, letters to parent, home visit, etc.)

Student maintains regular attendance.  
*End process.*

Student does not maintain regular attendance.

The school has the following options to pursue non-attendance procedures.

<u>Fee Schedule</u>	
Lane ESD Services:	
\$30/case	
\$45/hour follow-up	
Truant Officer Services:	
\$135/case	
\$50/hour - follow-up	
Conference Officer Services:	
\$115/case plus mileage	
\$45/hour - follow-up	

School initiates Truancy referral and the ESD Program Assistant will send the required notice and law by certified mail.

School initiates Truancy referral. The Truant Officer completes an investigation. A summary report with recommendations is forwarded to the school.

Student maintains regular attendance.  
*End process.*

Student does not maintain regular attendance.

School refers to the ESD Citation Service. An ESD Conference Officer schedules a conference at the school where the parent may be issued a citation to appear in court.

Student maintains regular attendance.  
*End process.*

If the parent does not attend the conference the Conference Officer may issue a citation to the parent. The Truant Officer will then locate and personally serve the citation on the parent.