

**ALTERNATIVE EDUCATION
Lane County Public Schools
Annual Program Site Evaluation
2011-12**

Program/School Name: Looking Glass, Center Point

Health & Safety – Facility Condition

Is the facility clean & orderly Yes No

Comments:

Does facility meet safety code Yes No

Comments: 1/5/12 passed sanitation inspection- no violations; 10/20/11 fire inspection- no hazards.

Attendance/Discipline Policy (collect copy of program's Attendance & Discipline Policy)

Are district attendance reporting policies being adhered to? Yes No

Comments: See attendance attachment, notify districts when >3 unexcused absences or a chronic pattern of non-attendance.

Is attendance taken daily? Yes No

Comments:

Is there an effective method of presenting & enforcing attendance policies? Yes No

Comments: see document "service modalities and interventions"

Are discipline procedures posted? Yes No

Comments: in every classroom- rules and expectations are posted

Are students alert and engaged? Yes No

Comments: in three classrooms observations, and one art therapy group, a high level of student engagement was noted.

Curriculum

What does a lesson plan look like for an average day?

See science syllabus

How are the needs assessed and met for IEP students?

Teacher observation, staff input, diagnostic assessments, WRAT (math), CBA, writing samples, practice OAKS.

Is curriculum state approved? Yes No

Comments: McGraw-Hill Math, Language Arts, Social Skill development by state standards (no curriculum), use of novels (e.g., Edgar Allen Poe)

What criteria are used for awarding grades/credits? (i.e. proficiency, mastery, project, seat-hours) Seat hours, 80% accuracy, then correct to 100% if not met initially.

Has the program been consistent in reporting credits/grades to contracting district? Yes No

Comments: case managers get credit information directly (Bethel); for 4J, they report to homeschool; for Springfield, they

Teacher Evaluation

Does instructor show ability to engage students? Yes No

Comments: Questioning, handraising-calling on students, positively encouraged others to respond

What is the instructor's style of presentation? Casual but respectful. Positively acknowledged student responses. Challenged student's thinking (related to perspective taking)

Is instructor accredited by the state of Oregon? Yes No

Comments: 4 Special Ed teachers on staff, English teacher, Math teacher - see attached "Teaching staff/Credentials"

Has a background investigation been done on all personnel? Yes No

Comments: All staff have completed background checks prior to allowing 1:1 contact with students.

Site Evaluation Completed by:

Mindy Sue Rose
Name

BETHEL SCHOOL DISTRICT #52
School District

Date: March 7, 2012

Annual Report
Lane County Public Schools
Alternative Education Contract Agencies
2011-2012

Program/School Name: Center Point School

Agency Name: Looking Glass

Agency Contact Person: Mary Tagett / Lynda Whitmer

Please attach a copy of the following:

- Registration with the Oregon Department of Education (ODE) as a private Alternative Education Service Provider.
- Letter of approval as a special education service provider from the ODE (this is separate from registration as an alternative education provider).
- Copies of any accreditation certificates and applications.
- School improvement plan or short summary of how you are addressing the state common curriculum goals and academic content standards to meet state benchmarks and performance standards.
- Complete list of teaching staff, their license endorsement area or educational background and the number of hours per week each are directly involved in instruction with students.
- Attach a list of fees required and explanation.
- Attach annual expenditures statement for previous year and statement of year-to-date expenditures as per ORS 336.635(2).

Please provide the following information for all students served in your program(s):

1. Total ADM as per attendance reports.	<u>20.22</u>
2. Number of students who earned a GED	<u>0</u>
3. Number of students who earned a high school diploma with CIM.	<u>0</u>
4. Number of students who earned a high school diploma without CIM	<u>0</u>
5. Number of students who participated in non-paid work experience	<u>26</u>
6. Number of students who participated in paid work experience.	<u>6</u>
7. Number of students who have continued in your program once they were admitted.	<u>24</u>
8. Number of students who left your program before completion.	<u>2</u>
9. Number of students who were asked to leave your program for disciplinary reasons.	<u>0</u>
10. Number of students who received Job Training services	<u>6</u>
11. Average daily enrollment for all students in your program this year	<u>22.06</u>
12. Teaching staff-to-student ratio.	<u>1:4</u>
13. Average # of hours per week a typical student receives academic instruction.	<u>28.5</u>
14. Number of students completing the Oregon Statewide Assessments.	<u>15</u>

Please respond to each of the statements below (OAR 581-022-1350(2)):

Yes No

- **The contractor understands that non-compliance with a rule or statute under this rule (ORS581-022-1350) may result in the termination of the contract at any time.** M _____
- All students receive adequate instruction in state common curriculum goals and academic content standards to meet state benchmarks and performance standards. M _____
- All required Oregon Statewide Assessments have been administered and results are reported to students, parents and the school district annually. M _____
- Students are receiving a report of academic progress annually. M _____
- The program complies with all rules and statutes applicable to public schools including ORS's regarding criminal background checks (fingerprint based, per ORS 181.539), tuition and fees, discrimination, health and safety statutes and rules. M _____
- The program complies with any statute, rule or school district policy that is specified in the contract between the school district board and the private alternative program. M _____
- The program complies with federal law. M _____
- The private alternative education program's annual statement of expenditures is reviewed in accordance with ORS 336.635(2) M _____
- The private alternative education program is in compliance with its contract with the District. M _____

Check which of the following services your program provides:

- _____ High School Diploma
- X GED Preparation
- _____ GED Testing
- X Programs for Middle School Students
- _____ Teen Parent & Life Skills
- X Free/Reduced Breakfast & Lunch Program
- X Counseling Services
- _____ Drug/Alcohol Counseling
- X Paid Work Experience
- X Non-Paid Work Experience
- X Regular Access to Technology (computers, internet, etc)
- X Work-Based Activities (i.e. job shadows, etc)
- X Skill Building Groups
- _____ Transportation X Program owned vehicles X LTD (training) _____ Other (please describe)

District Specific Information

Please complete the following for *each district* your agency contracts with:

Column 1: Number of District students who participated in your program for the school year.

Column 2: Total number of credits earned by District students in your program

Column 3: Average number of credits earned by a District student in your program this year.

Column 4: Number of District **IEP** students you have served this year

District	Total Students (#1)	Total Credits (#2)	Average Credits (#3)	IEP Students (#4)
Eugene	8	19.29	2.41	8
Springfield	6	18.7	3.1	6
Bathel	5	16.4	3.28	5
Creswell	5	16.4	3.28	5
Pleasant Hill	2	4.6	2.3	2

Name of person completing this report: Mary Tagett

Signature: Mary Tagett Date: 3/9/, 2012

Signature of Agency Director: Mary Tagett Date: _____, 2012